

Appaloosa Horse Club UK Limited (ApHC UK)

Data Protection Law and GDPR (The General Data Protection Regulation) effective 25 May 2018 and how it applies to the Appaloosa Horse Club UK.

Privacy Notice for our Members & Non-members

This notice sets out how we use your personal data in connection with your membership and/or your association with the Appaloosa Horse Club UK and what rights the GDPR gives you in respect of your personal data.

Personal information we may collect from you:-

When you sign up for membership with us or if you register a horse with us on one of our breed registers and request a horse passport, or when you attend an event or show that we run you may provide us with certain personal data. In regard to youth members, we will require parental or guardian permission for youths 18 years of age and under in order to accept them as members of the club. The personal information we receive may be given to us when you complete on application form such as a membership, registration, show entry form or any other ApHC UK form or we may obtain personal information about you throughout our involvement with you, such as:-

- Your personal contact details including your name, title, address, email address, telephone number and emergency contact details
- Membership details including category of membership, start date and end date of your membership with us and, if relevant, your membership details of the mother breed we are affiliated to which is the Appaloosa Horse Club of America
- The personal information required to issue you with an EU complaint horse passport if you register a horse with us
- Financial transactions and payment details you provide us with so that we can receive payments from you for such items as memberships, registrations, stallion licensing, advertising, show entry fees, sponsorship, donations and club merchandise etc
- Use of our online IT systems such as Pedeweb (via Grass Roots database), Chip checker, personal identification numbers, passwords and other IT system identifying information
- Records of your attendance at ApHC UK events and shows
- Photographs or video of you and/or your horse(s) attending or competing at events and shows
- Records of show results and performance points such as annual hi points and registers of merit
- Any disciplinary and grievance information or complaints
- Any other personal information that you may give us via email or letter

How we use your personal data:-

The Appaloosa Horse Club UK is a registered charity and membership organisation. We grant membership at our discretion on application. Membership fees are paid annually and run from 1 January each year. We provide services and benefits to members including regular newsletters in hard copy that are posted to home addresses. We also send email communications regarding club rules, membership and registration information, stallion licensing, activities, shows, events and meetings such as our AGM. This is part of the membership contract/agreement which is the legal basis on which we process your personal data so that we can provide this service to you. If any member does not wish to receive communication from us such as newsletters they can let us know. We do not pass members details to other organisations for advertising or marketing purposes.

We are also a UK Passport Issuing Organisation (PIO) recognised and licensed by the Department for the Environment, Food & Rural Affairs (DEFRA) and we are legally required to hold names and addresses of breeders and owners on our horse registration database called Pedeweb which is provided by GrassRoots our external database provider. We also have a legal obligation to provide certain information to the Central Equine Database which we share via GrassRoots. The legal basis on which we hold and process this data is to comply with a legal obligation in respect of issuing passports.

Members are provided with access to Pedeweb and are allocated a password to look up information on horses registered with us. Members personal details such as address and contact details can only be accessed by other members if agreement has been given to us by way of a consent form otherwise we do not publish this data. The database is also accessed by the Appaloosa Horse Club of America to process information regarding horses that are dual registered with them. We will also ask for your consent if we publish any articles specifically about you in our newsletter, on social media or on our website. The legal basis on which we process and publish this data is based on your consent or to comply with a legal obligation.

The ApHC UK is a daughter breed society of the ApHC of America which is the recognised mother breed of the Appaloosa horse. We are very proud of our affiliation with the APHC of America and as part of that affiliation we provide them with a list of our members. This data is submitted annually via a portal that is GDPR compliant. The main objective of the charity is to improve and preserve the Appaloosa breed of horse in the UK which is recognised as a rare breed. We do this by promoting the breed through affiliated shows and classes and therefore it is extremely important that we show-case the breed including information related to bloodlines, breeders and owners. An important part of this is publishing our show results and reports including photos and or video taken at our shows. This information is published in our newsletter to our members, on social media including our Facebook Page and on our website www.aphcuk.org where it can be accessed by the general public. Members, owners and exhibitors may use a 'show name' if they wish which should be clearly identified on show entry forms. This activity is necessary for the charity's legitimate interest in furthering our aims to preserve the Appaloosa horse breed in the UK and this is the legal basis on which we hold and process this data.

Disclosure of your personal information

We share personal information with the following parties:-

- Any third party approved by you
- To third party service providers: for example Grass Roots our external database provider, printers and distributors for our newsletters and club communications, IT contractors to maintain our systems, photographers and officials at our shows and events, video and teleconference service providers
- The Government or our regulators including DEFRA: where we are required to do so by law or to assist with their investigations or initiatives or for inspection purposes
- The Police, law enforcement (including animal welfare), security services: to assist with the investigation and prevention of crime and animal cruelty and for the protection of national security
- The Appaloosa Horse Club of America: to comply with our affiliation to the mother breed and maintain our status as the only recognised society with daughter-breed status in the UK

How long do we keep your personal information for:-

The amount of time that we retain your personal information for will differ depending on the type of information and the reason why we collected it from you. Some personal information will be retained on a foreseeable long term basis for example personal information that we need to retain for legal purposes such as issuing you with a horse passport. We will retain your personal details on file whilst you are a member of the club and whilst you register a horse on our database or have been a previous owner of a horse registered on our database in line with regulatory requirements. Generally, where there is no legal requirement we will retain all physical and electronic records for a period of 6 years after your last contact with us. Any information that may be relevant to personal injury or discrimination claims can be held for an extended period depending on the circumstances.

It is important to ensure that the personal information we hold about you is accurate and up-to-date, and you should let us know if anything changes, for example your address or phone number or email address.

Your rights in relation to personal information:-

Under the new legislation you have the following rights in relation to your personal information:

- The right to be informed about how your personal information is being used;
- The right to access the personal information we hold about you;
- The right to request the correction of inaccurate personal information we hold about you;
- The right to request the erasure of your personal information in certain limited circumstances;
- The right to restrict processing of your personal information where certain requirements are met;
- The right to object to the processing of your personal information;
- The right to request that we transfer elements of your data either to you or another service provider;
- The right to object to certain automated decision-making processes using your personal information.

Please note that some of these rights as set out above may not apply to the data we hold on you. For example we do not use automated decision making in relation to your personal data.

To exercise any of the above rights, or if you have any questions relating to your rights, please contact us using the enquiries@aphcuk.org email address or contact the registered office at 18 Cardiff Way, Abbots Langley, Hertfordshire, WD5 0TT, phone number 07909992212.

You can also make a complaint to the Information Commissioner's Office (ICO): www.ico.org.uk

Changes to this Notice:-

We may update this privacy notice from time to time and will give you as much notice as possible when we do. Where we are required by law we will ask for your consent to changes in the way we use your personal information.